

# Emergenza COVID-19

## COMPANY INFORMATION



**Temperature:** taking your temperature every day before going to work is mandatory. If you experience symptoms such as a fever ( $> 37.5^{\circ}\text{C}$ ), a cough or breathing difficulties **DO NOT go to work.**



**Masks:** wearing the correct mask, **provided by the company**, at all times, is mandatory.



**Distance:** always respect a distance of at least **1 metre** between people.



**Hygiene:** before work breaks, use the **antibacterial soap** or **alcohol-based cleaner** provided by the company. Frequently **sanitise equipment** and the various **workstations**, as per the specific instructions.



**DO NOT gather together in dining rooms:** food and drink must be pre-washed and consumed outside of departments. As a temporary measure, **doors** must remain **open** to allow for a continuous exchange of air.



**DO NOT gather together in changing rooms:** at the end of the shift, keep as much distance as possible between colleagues, especially in **shower room**.



**It is mandatory to bring personal belongings** such as keys, wallets, documents, telephone etc. **nearby your work place and/or the department lockers**, where they are present.



**No smoking:** smoking is prohibited **inside departments**. The hand/mouth contact can be a means of transmitting the virus.



**Waste:** dispose of any used masks by sealing them in a plastic bag and throwing them in **the bin for non-recyclable waste**.

Mutual collaboration and respect for the rules are, as always, fundamental to achieving our goal.

**Anyone found not respecting these rules will be subject to appropriate measures**